

GRAND RAPIDS COMMUNITY COLLEGE

AGENDA OF BOARD OF TRUSTEES



**MONDAY, FEBURARY 21, 2022
4:15 PM
BOARD CHAMBERS
143 BOSTWICK NE**

GRAND RAPIDS COMMUNITY COLLEGE BOARD OF TRUSTEES



David J. Koetje
Chairperson
2022



Kenyatta Brame
Vice Chairperson
2022



Sheryl Siegel
Treasurer
2024



Kathleen Bruinsma
Secretary
2022



Brandy Lovelady Mitchell
Trustee
2026



Daniel Williams
Trustee
2026



Salvador Lopez
Trustee
2022



Bill Pink, Ph.D.
President

Minutes of this and all proceedings of the board may be obtained in the office of the Board of Trustees;
GRCC DeVos Campus, Administration Building, Room 202; 415 Fulton St. E; Grand Rapids, MI 49503; Phone (616) 234-3901.

GRAND RAPIDS, M GRAND RAPIDS COMMUNITY COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
MONDAY, FEBRUARY 21, 2022
BOARD CHAMBERS - 4:15 p.m.

ORDER OF BUSINESS

I. GENERAL BUSINESS

- A. Call to Order
- B. Introduction of Guests
- C. Review and Approval of Agenda to include additions, deletions, or corrections.
- D. Open Comments
 - Open comments in this section of the agenda are limited to comments specifically related to today's board agenda.
- E. Special Order of Business (New Business)
 - Board Officers – Vice Chairperson Brame
 - 2021-22 Mid-Year Budget Review – Lisa Freiburger

II. MONITORING REPORTS

- F. Report (s)
 - Finance Update – Lisa Freiburger
 - Infrastructure and Sustainability - Mansfield Matthewson & Mary Jo Chisholm

III. UPDATES

- G. Student Report
- H. Foundation Update
- I. Board Chair Report
- J. President's Update – Bill Pink Ph.D
- K. Faculty Association Update

IV. COMMUNITY CONNECTIONS

- L. Communications to the Board

V. CONSENT ITEMS

These items will be adopted as a group without specific discussion. When approving the meeting agenda, any board member may request that a consent agenda item be moved to the regular agenda for discussion or questions. *Recommended that the following items be approved as presented:*

- M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
 - Minutes from November 15, 2021 Board Meeting & Work Session, January 17, 2022 Work Session
 - Grants GRCC Received November 1, 2021 – January 31, 2022

VI. ACTION ITEMS

- N. Purchases over \$100,000

VII. OPEN COMMENT (*Faculty, staff, students, and the Public are invited to address the Board on any matter.*)

VIII. FINAL BOARD COMMENTS

IX. ADJOURNMENT

Next Meeting of the Board:

- Monday, March 21, 2022, Work Session, 1:30 p.m
- Monday, March 21, 2022, Regular Meeting, 4:15 p.m.
- Monday, May 2, 2022, Budget Work Session, 12:30 p.m.
- Monday, May 16, 2022, Regular Meeting, 4:15 p.m.

GENERAL BUSINESS

- A. Call to Order
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 - Board Officers – Vice Chairperson Brame
 - 2021-22 Mid-Year Budget Review – Lisa Freiburger

MONITORING REPORTS

F. Report (s)

- Finance Update – Lisa Freiburger
- Infrastructure and Sustainability - Mansfield Matthewson & Mary Jo Chisholm

UPDATES

- G. Student Report – None at this time.
- H. Foundation Update – None at this time.
- I. Board Chair Update
- J. President's Update – Bill Pink Ph.D.
- K. Faculty Association Update – Frank Conner

GRCC Department Events 2022

March 2022

Event: Winter Vocal Studio Recital: The voice students of GRCC perform duos, trios, and quartets from opera

Date: Thursday, March 10, 2022

Time: 7:00 p.m.

Location: GRCC Albert P. Smith Music Center, Linn Maxwell Keller Recital Hall

Hosted by: Music department

Open to the public: Yes

Admission: Adults \$5; All Students - FREE

Event: Women's History Month [keynote address]

Date: Tuesday, March 15, 2022

Time: 6:30 p.m. ONLINE

Location: GRCC Albert P. Smith Music Center, Linn Maxwell Keller Recital Hall

Hosted by: GRCC Office of Diversity, Equity, and Inclusion

Open to the public: Yes – RSVP at [ODEI Winter/Spring 2022 Initiatives](#)

Admission: FREE

Event: Jazz Night

Date: Tuesday, March 15, 2022

Time: 7:00 p.m.

Location: GRCC Albert P. Smith Music Center, Linn Maxwell Keller Recital Hall

Hosted by: Music department

Open to the public: Yes

Admission: Adults \$5,00; Students/Seniors/Veterans \$3.00; All GRCC and GRPS students with current school ID – FREE

Event: Masterclass with Lily Guerrero (Soprano): GRCC Music Students will participate in a masterclass with Lily Guerrero

Date: Thursday, March 17, 2022

Time: 3:15 p.m. - 4:15 p.m.

Location: GRCC Albert P. Smith Music Center, Linn Maxwell Keller Recital Hall

Hosted by: Music department

Open to the public: No

Event: GRCC Music Guest Artist Recital: Lily Guerrero, Soprano with Faculty Accompanist, Emily Grabinski Conklin

Date: Thursday, March 17, 2022

Time: 7:00 p.m.

Location: GRCC Albert P. Smith Music Center, Linn Maxwell Keller Recital Hall

Hosted by: Music department

Open to the public: Yes

Admission: Adults \$7; Seniors/Veterans \$5; All Students - FREE

Event: GRCC Music Honors Recital

Date: Thursday, March 24, 2022

Time: 3:15 p.m.

Location: St. Cecilia Music Center

Hosted by: Music department

Open to the public: Yes

Admission: FREE

Event: GRCC International Guitar Series: A solo concert with classical guitarist Kyle Thompson

Date: Thursday, March 24, 2022

Time: 7:00 p.m.

Location: GRCC Albert P. Smith Music Center, Linn Maxwell Keller Recital Hall

Hosted by: Music department

Open to the public: Yes

Admission: Adults \$10; Students/Seniors \$7

Event: Home Baseball vs. Mid Michigan College

Date: Saturday, March 26, 2022

Time: 1:00pm and 3:30pm

Location: Belknap Park

Hosted by: GRCC Athletics

Open to the public: Yes

Admission: FREE

COMMUNITY CONNECTIONS

L. Communications to the Board

CONSENT ITEMS

M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions

- Minutes from November 15, 2021 Board Meeting & Work Session, January 17, 2022 Work Session
- Grants GRCC Received November 1, 2021 – January 31, 2022
- GRCC was awarded a partnership grant of \$458,607 from the **Mellon Foundation** for the ***Transfer Bridges to the Humanities - Expansion and Renewal project***. This grant is a collaboration with the University of Michigan and seeks: 1) to increase the number of community college students who successfully transfer into humanities or humanistic social sciences at U-M Ann Arbor's College of Literature, Science, and the Arts (LSA); 2) to provide every Transfer Bridges student with a clear, supportive, and accessible pathway to success at both their community college and at U-M; 3) to engage current community college students in a variety of rigorous, funded co-curricular opportunities; 4) to invest in community college transfer students' academic capacity in writing and language proficiency; 5) to engage in iterative assessment of our institutional programs, systems, and policies related to community college transfer students, in order to improve our programs and make our institution more transfer-receptive and transfer-friendly; and 6) institutionalize programs and positions that are most effective.
- The Right Place, in partnership with GRCC and several other regional organizations, were awarded a grant of \$640,000 for the ***Regional Talent Innovation Program*** from the **Michigan Economic Development Corporation**. GRCC's portion of the award is approximately \$208,000. Together, project partners will implement a tiered incentive program to encourage business expansion via employee advancement and retention and new candidate attraction. The incentives will be aimed at helping employers retain and upskill their current workforce by preparing the employees for Industry 4.0 (digital, automation & AI manufacturing), while also bringing in new employees who will require training to develop basic skillsets.
Promise Neighborhoods 75364
- GRCC's Early Childhood Learning Lab received a formula grant (non-competitive) from the **Michigan Department of Education's *Child Care Stabilization Fund*** in the amount of \$169,110. The grant is aimed at helping child care providers by stabilizing operations and supporting the health and safety of children and staff by providing funds to support operational expenses and our COVID-response.

GRCC Employees on the Move from November 1, 2021 – February 1, 2022

WELCOME TO GRCC

New Hires:

Kevin Vadeboncoeur

HVAC, Maintenance

Effective date: February 7, 2022

Kelly Daldos

Support Professional, School of Workforce
Development

Effective date: February 14, 2022

Megan Downey

Assistant Professor, Occupational Support
Programs

Effective date: January 31, 2022

Elijah Powell

Custodian, Custodians

Effective date: January 17, 2022

Courtney VanderLugt

Assistant to the Preschool Instructor,
Childhood Learning Laboratory

Effective date: January 10, 2022

Jeni Gebhart

Preschool Instructor, Preschool Lab

Effective date: January 3, 2022

Dustin Bacon

Video Content Production Coordinator,
Media Technologies

Effective date: January 3, 2022

Ashlee Mishler

Director, Promise Zone

Effective date: November 8, 2021

Michael Wemmer

Educational Training Specialist, Training
Solutions

Effective date: November 8, 2021

Melissa Ware

Director and Assistant Professor, Counseling
and Career Centers

Effective date: December 6, 2021

Cassandra Tackett

Academic Advisor, Academic Advising and
Transfer Center

Effective date: December 13, 2021

Debra Snider

Support Professional, Counseling and Career
Center

Effective date: November 29, 2021

Summer Madrid

Educational Training Specialist, Training
Solutions

Effective date: November 29, 2021

Marie Willis

Custodian, Custodians

Effective date: November 29, 2021

CONGRATULATIONS ON YOUR NEW POSITION

Transfer:

Jacob Hazewinkel

Transfer to: Support Professional, Accounting and Budgets

Transfer from: Contingent, Academic and Development Support Services

Effective date: January 31, 2022

Brett Meyer

Transfer to: General Counsel, General Counsel

Transfer from: Director of Equal Opportunity Compliance, General Counsel

Effective date: January 10, 2022

Gregory Stoike

Transfer to: Head Custodian, Custodians

Transfer from: Custodian II, Custodians

Effective date: January 3, 2022

Chelsea Genoa

Transfer to: Support Professional, Financial Aid

Transfer from: Contingency

Effective date: January 10, 2022

Michael Taubert

Transfer to: Grounds Manager, Maintenance

Transfer from: Grounds Maintenance, Maintenance

Effective date: December 20, 2021

Erin Dietzer

Transfer to: Support Professional, Office Manager

Student Financial Services

Transfer from: Support Professional, Customer Service Student Financial Services

Effective date: January 3, 2022

Joseph Carmon

Transfer to: Temporary Assistant Professor, Computer Information Science

Transfer from: Adjunct, Computer Information Science

Effective date: January 5, 2022

Christina Meade

Transfer to: Support Professional, Training Solutions

Transfer from: Contingency, Training Solutions

Effective date: January 3, 2022

Kaitlin Cesternino

Transfer to: Support Professional, Media Technologies

Transfer from: Contingency, Online Store Support

Effective date: January 3, 2022

Luis Rodriguez-Cruz

Transfer to: Head Custodian, Custodians

Transfer from: Custodian II, Custodians

Effective date: November 1, 2021

Azusena Nevares

Transfer to: Academic Advisor, Counseling and Career Center

Transfer from: Coordinator, Admissions

Effective date: November 29, 2021

Flora Garcia

Transfer to: Custodian II, Custodians

Transfer from: Custodian I, Custodians

Effective date: November 15, 2021

Joshua Engwall

Transfer to: Computer Tech. I, Information Technology

Transfer from: Support Tech. I, Information Technology

Effective date: November 15, 2021

Mackenzie Scott

Transfer to: Assistant to Preschool Instructor, Preschool

Transfer from: Assistant to Preschool Instructor,

Preschool

Effective date: November 22, 2021

THANK YOU FOR YOUR SERVICE

Separation:

Anthony (Dominic) Vulcano III
Support Professional, Student Financial Services
Effective date: February 11, 2022

Taijah Claybrook
Support Professional, Financial Aid
Effective date: January 29, 2022

Andrew Beach
Assistant Professor, Job Training
Effective date: January 8, 2022

Tracey Lacy
Support Professional, Media Technologies
Effective date: November 3, 2021

Bradley Moore
Custodian, Custodians
Effective date: October 30, 2021

Sergio Cruz
Custodian, Custodians
Effective date: November 16, 2021

Hope Fillmore
Support Professional, Student Financial Services
Effective date: December 11, 2021

Ariana Martinez
Education and Training Specialist, Training
Solutions
Effective date: January 8, 2022

Luis Rodriguez - Cruz
Head Custodian, Custodians
Effective date: November 24, 2021

Retirement:

Ming Wang
Professor, Physical Science
Effective date: September 31, 2022

Sherry Knoppers
Professor, Nursing
Effective date: August 6, 2022

Tina Hoxie
Associate Provost & Dean of Student Affairs,
Student Affairs Department
Effective date: April 5, 2022

Tim Zerfas
Support Tech I, Media Technologies
Effective date: March 5, 2022

Joseph Knol
Automotive lab Technician, Job Training
Effective date: April 29, 2022

Jessica Berens
Associate Director, Human Resources
Effective date: December 23, 2021

Jeffery Danner
Associate Director of Technical Operations,
Workforce Development Operations
Effective date: June 4, 2022

Chad Senna
Customer Support, Application Packager
Effective date: December 11, 2021

Nora Michael
Custodians, Custodian
Effective date: February 25, 2022

David Anderson
Chief Information Officer, Information Technology
Effective date: August 19, 2022

Financial Transactions
(January 1 – 31, 2022)

1. Purchases \$25,000-\$100,000

a. General Fund

- 1) Blanket purchase order change notice issued to provide legal counsel services.

Requestor: Lisa Freiburger – Finance & Administration

Expenditure: \$25,000.00

Disposition: New Purchase

Supplier: Katherine J. Keating, Atty at Law

Rapid City, MI

Bid: No, exempt purchase.

b. Other Special Funds

- 1) Purchase order change notice issued to provide payment to Michigan Works for sub recipient agreement providing personnel, fringe benefits, travel, supplies, consultants and in-direct costs (November 2021).

Requestor: Julie Parks – Workforce Development

Expenditure: \$25,861.33 (2271-51)

Disposition: New Purchase

Supplier: West Michigan Works

Grand Rapids, MI

Source of Funds: One Workforce Grant

Bid: Grantor directed purchase.

- 2) Purchase order issued to provide replacement of west elevation exterior doors at Raleigh J. Finkelstein Hall.

Requestor: Jim VanDokkumburg - Facilities

Expenditure: \$26,995.66 (2810-42)

Disposition: Construction Purchase

Supplier: BCI Construction

Grand Rapids, MI

Source of Funds: Plant Fund

Bid: Yes, RFP 1920-5226.

- 3) Purchase order issued to provide camera, tripod and other accessories for Media Technologies.

Requestor: Klaas Kwant – Media Technologies

Expenditure: \$27,710.11 (2821-51)

Disposition: New Purchase

Supplier: B&H Photo

New York, NY

Source of Funds: HETA (Higher Education Television Authority) Grant

- Bid: No, E&I cooperative purchase.
- 4) Purchase order issued to provide LED Studio Lighting for Ferris State University.
Requestor: **Klaas Kwant – Media Technologies**
Expenditure: **\$28,002.24 (2821-51)**
Disposition: **New Purchase**
Supplier: **B&H Photo**
New York, NY
Source of Funds: HETA (Higher Education Television Authority) Grant
Bid: E&I cooperative purchase.
- 5) Purchase order issued to provide replacement of Juan Olivarez Plaza bollards.
Requestor: **Jim VanDokkumburg - Facilities**
Expenditure: **\$32,142.00 (2330-42)**
Disposition: **Replacement Purchase**
Supplier: **Fence Consultants of West Michigan**
Grand Rapids, MI
Source of Funds: Plant Fund
Bid: No, emergency purchase.
- 6) Purchase ordered issued to provide light fixture and light pole replacement at the Tassell MTEC, Spectrum Theater and Bostwick Commons.
Requestor: **Jim VanDokkumburg - Facilities**
Expenditure: **\$47,400.00 (2330-42)**
Disposition: **Replacement Purchase**
Supplier: **Circuit Electric**
Byron Center, MI
Source of Funds: Plant Fund
Bid: Yes, RFP 1819-8137.
- 7) Purchase order issued to provide camera accessories, gimbals, lighting accessories, batteries, pedestals, lenses video replay and lighting controller for Media Technologies.
Requestor: **Klaas Kwant – Media Technologies**
Expenditure: **\$51,748.93 (2821-51)**
Disposition: **New Purchase**
Supplier: **B&H Photo**
New York, NY
Source of Funds: HETA (Higher Education Television Authority) Grant
Bid: No, E&I cooperative purchase.
- 8) Purchase order issued to provide a Tinius Olsen Materials Testing Machine for the Wisner-Bostrall Applied Technology Center.
Requestor: **Jeff Danner – Workforce Development**
Expenditure: **\$57,541.26 (2821-51)**
Disposition: **New Purchase**
Supplier: **Tinius Olsen**
Horsham, PA
Source of Funds: Perkins Program Improvement Grant
Bid: No, single source.

9) Blanket purchase order issued to provide payment to MCCA for contracted consulting for the Surgical Technology Program.

Requestor: Julie Parks – Workforce Development
Expenditure: \$65,000.00 (2271-51)
Disposition: New Purchase
Supplier: Michigan Community College Association
Lansing, MI
Source of Funds: Strengthening Community Colleges Grant
Bid: Grantor directed purchase.

10) Purchase order issued to provide geriatric, adult and toddler manikins for the Nursing program.

Requestor: Jeff Danner – Workforce Development
Expenditure: \$77,765.00 (2821-51)
Disposition: New Purchase
Supplier: Echo Healthcare
Sarasota, FL
Source of Funds: ARP/HEERF III (American Rescue Plan/Higher Education
Emergency Relief Fund) Grant
Bid: No, single source.

11) Purchase order issued to provide furniture conducive to providing social distancing and easy cleaning to combat COVID transmission.

Requestor: Jim Vandokkumburg - Facilities
Expenditure: \$85,889.70 (2840-51)
Disposition: Replacement Purchase
Supplier: Trellis Partners
Grand Rapids, MI
Source of Funds: ARP/HEERF III (American Rescue Plan/Higher Education
Emergency Relief Fund) Grant
Bid: No, OMNIA consortium purchase.

12) Blanket purchase order change notice issued to provide wayfinding campus exterior signage.
Order increased \$86,544.00; from \$566,370.00 to \$652,914.00.

Requestor: Jim Vandokkumburg - Facilities
Expenditure: \$86,544.00/\$652,914.00 (2271-42)
Disposition: New and Replacement Purchase
Supplier: Universal Sign
Grand Rapids, MI
Source of Funds: Plant Fund
Bid: Yes, RFP 2021-6212.

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

GRAND RAPIDS COMMUNITY COLLEGE
 2021-2022 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED JANUARY 31, 2022

GENERAL OPERATING	ADOPTED BUDGET	2021/2022 ACTUAL 1/31/2022	PERCENTAGE
REVENUE:			
TUITION	40,534,000	38,089,728	93.97%
FEES	6,317,000	7,647,176	121.06%
PROPERTY TAX	36,625,000	34,924,877	95.36%
STATE AID	30,084,000	11,768,394	39.12%
INTEREST	300,000	233,062	77.69%
MISCELLANEOUS	1,615,000	602,802	37.33%
TOTAL REVENUE	115,475,000	93,266,039	80.77%
EXPENSE:			
SALARIES:			
INSTRUCTION	31,598,891	15,220,338	48.17%
COUNSELING	1,599,399	549,552	34.36%
LIBRARIAN	596,538	258,321	43.30%
ADMINISTRATION	5,624,277	2,934,496	52.18%
ADMINISTRATIVE SUPPORT	1,142,485	630,729	55.21%
TECHNICAL SUPPORT	8,780,859	4,636,464	52.80%
SECRETARIAL	4,811,118	2,269,324	47.17%
BLDG OPERATIONS	4,406,737	2,405,936	54.60%
STUDENT ASSISTANT	1,268,595	283,720	22.36%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
TOTAL SALARIES	59,328,899	29,188,880	49.20%
NON-SALARY:			
FRINGE BENEFITS	35,711,000	16,007,772	44.83%
CONTRACTED SERVICE	4,759,568	2,540,276	53.37%
SUPPLIES & REPAIRS	5,253,561	2,593,717	49.37%
UTILITIES & RENT	4,045,768	2,197,104	54.31%
TRANSFERS	3,122,166	429,493	13.76%
OTHER COSTS	3,045,358	766,967	25.18%
EQUIPMENT	292,863	112,130	38.29%
CONTINGENCY	290,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
TOTAL NON-SALARY	56,020,284	24,647,459	44.00%
TOTAL EXPENSE	115,349,183	53,836,339	46.67%
NET REVENUE (EXPENSE)	125,817	39,429,700	

GRAND RAPIDS COMMUNITY COLLEGE
 2021-2022 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED JANUARY 31, 2022

	MONTHLY ACTIVITY 1/31/22	MONTHLY ACTIVITY 1/31/21	YEAR-TO- DATE 1/31/22	YEAR-TO- DATE 1/31/21
REVENUE:				
TUITION	289,373	820,393	38,089,728	38,021,094
FEES	211,317	850,040	7,647,176	7,006,403
PROPERTY TAX	#VALUE!	825,739	34,924,877	33,960,371
STATE AID	2,432,995	2,466,902	11,768,394	10,926,416
INTEREST	50,339	53,046	233,062	412,426
MISCELLANEOUS	31,051	346,815	602,802	475,578
TOTAL REVENUE	#VALUE!	5,362,935	93,266,039	90,802,288
EXPENSE:				
SALARIES:				
INSTRUCTION	2,050,438	2,030,733	15,220,338	14,525,957
COUNSELING	104,104	126,097	549,552	718,244
LIBRARIAN	39,917	39,929	258,321	248,195
ADMINISTRATION	402,719	426,528	2,934,496	2,979,528
ADMINISTRATIVE SUPPORT	92,721	91,755	630,729	615,262
TECHNICAL SUPPORT	641,213	669,397	4,636,464	4,533,362
SECRETARIAL	283,688	311,429	2,269,324	2,248,182
BLDG OPERATIONS	359,245	305,003	2,405,936	1,964,335
STUDENT ASSISTANT	21,115	21,206	283,720	242,659
TOTAL SALARIES	3,995,159	4,022,077	29,188,880	28,075,724
NON-SALARY:				
FRINGE BENEFITS	2,637,012	2,728,020	16,007,772	15,841,529
CONTRACTED SERVICES	422,297	136,769	2,540,276	2,300,288
SUPPLIES & REPAIRS	243,321	282,460	2,593,717	2,092,753
UTILITIES & RENT	429,018	223,141	2,197,104	2,238,577
TRANSFERS	63,885	13,513	429,493	225,072
OTHER COSTS	85,060	66,300	766,967	645,170
EQUIPMENT	12,502	7,512	112,130	214,435
CONTINGENCY	-	-	-	-
TOTAL NON-SALARY	3,893,095	3,457,715	24,647,459	23,557,824
TOTAL EXPENSE	7,888,255	7,479,792	53,836,339	51,633,548
NET REVENUE (EXPENSE)	#VALUE!	(2,116,857)	39,429,700	39,168,740

GRAND RAPIDS COMMUNITY COLLEGE
 2021 - 2022 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDING JANUARY 31, 2022

DESIGNATED	2021 - 2022		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 1/31/22	
REVENUE:			
CONTRACTED TRAINING	1,661,992	1,155,558	69.53%
OTHER MISCELLANEOUS LOCAL	632,468	81,299	12.85%
TOTAL REVENUE	2,294,460	1,236,857	53.91%
EXPENSES:			
SALARIES			
INSTRUCTION	249,280	309,252	124.06%
ADMINISTRATION	322,450	164,507	51.02%
CUSTODIANS & SECURITY	25,500	14,749	57.84%
SECRETARIAL	21,564	8,182	37.94%
STUDENT ASSISTANTS	13,605	0	0.00%
TOTAL SALARIES	632,399	496,690	78.54%
NON-SALARY			
FRINGE BENEFITS	265,304	131,399	49.53%
CONTRACTED SERVICES	849,714	393,289	46.28%
SUPPLIES & REPAIRS	729,955	343,477	47.05%
UTILITIES & RENTALS	3,150	0	0.00%
CAPITAL OUTLAY	22,100	1,109	5.02%
TRANSFERS	(162,166)	(94,597)	58.33%
OTHER	81,507	48,690	59.74%
TOTAL NON-SALARY	1,789,564	823,368	46.01%
TOTAL EXPENSE	2,421,963	1,320,058	54.50%
NET REVENUE (EXPENSE)	(127,503)	(83,201)	

GRAND RAPIDS COMMUNITY COLLEGE
 BUILDING & SITE FUND - GENERAL
 FOR PERIOD ENDED Jan 31, 2022

	ADOPTED BUDGET	ACTUAL 1/31/22	PERCENTAGE
REVENUE:			
PROPERTY TAXES	9,700,000	9,296,365	95.84%
TRANSFER FROM GENERAL FUND	1,985,000	0	0.00%
DONATIONS	4,750,000	5,266,000	110.86%
STATE FUNDS (ATC PROJECT)	0	124,488	0.00%
FACILITIES FEE	1,987,000	1,889,250	95.08%
TOTAL REVENUE	18,422,000	16,576,103	89.98%
EXPENSES:			
MAINTENANCE & OTHER	3,651,000	1,156,895	31.69%
ATC RENOVATION	0	124,487	0.00%
RJF RENOVATION	3,000,000	3,588,392	119.61%
LAKESHORE RENOVATION	2,000,000	2,635,488	131.77%
SECCHIA PIAZZA PROJECT	4,750,000	579,166	12.19%
OTHER PROJECTS	1,000,000	243,344	24.33%
TRANSFERS TO DEBT FUND	4,010,000	0	0.00%
TOTAL EXPENSES	18,411,000	8,327,772	45.23%
NET REVENUE (EXPENSE)	11,000	8,248,331	

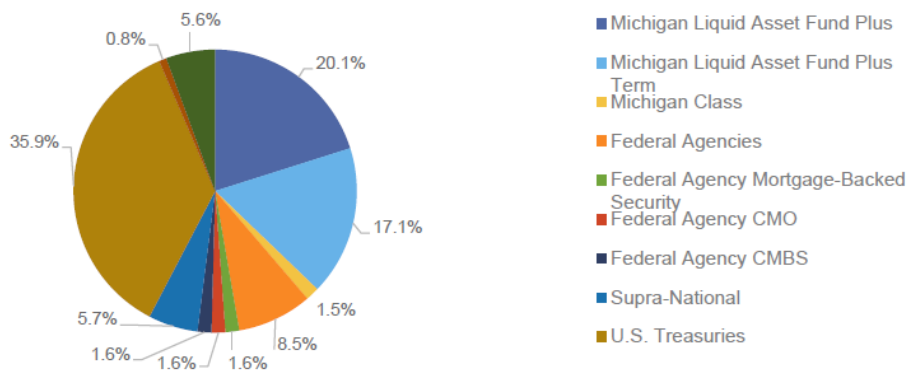
DEBT RETIREMENT FUND
2021-22 FISCAL YEAR

	BUDGET	ACTUAL 1/31/2022
REVENUE		
TRANSFER FROM PLANT - FACILITIES FEE	945,150	0
TRANSFER FROM PLANT - GENERAL	3,064,850	0
TOTAL REVENUE	4,010,000	0
EXPENSE		
2012 ISSUE - REFUNDING		
PRINCIPAL	200,000	0
INTEREST	12,406	6,203
OTHER EXPENSE	100	0
TOTAL EXPENSE	212,506	6,203
2012 ISSUE - FACILITIES		
PRINCIPAL	900,000	0
INTEREST	45,000	22,500
OTHER EXPENSE	150	0
TOTAL EXPENSE	945,150	22,500
2013 ISSUE		
PRINCIPAL	365,000	0
INTEREST	10,950	5,475
OTHER EXPENSE	450	0
TOTAL EXPENSE	376,400	5,475
2018 ISSUE - 2008 REFUNDING		
PRINCIPAL	1,275,000	0
INTEREST	31,238	15,619
OTHER EXPENSE	500	0
TOTAL EXPENSE	1,306,738	15,619
2019 ISSUE - 2009 REFUNDING		
PRINCIPAL	655,000	0
INTEREST	283,650	141,825
OTHER EXPENSE	500	0
TOTAL EXPENSE	939,150	141,825
2020 ISSUE - 2012 REFUNDING		
PRINCIPAL	0	0
INTEREST	228,476	114,238
OTHER EXPENSE	500	500
TOTAL EXPENSE	228,976	114,738
GRAND TOTAL EXPENSE	4,008,919	306,360

Aggregate Cash and Investments

Period Ended
January 31, 2022

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	\$23,534,045	20.1%
Michigan Liquid Asset Fund Plus Term	\$20,000,000	17.1%
Michigan Class	\$1,792,511	1.5%
Federal Agencies	\$10,000,496	8.5%
Federal Agency Mortgage-Backed Security	\$1,836,012	1.6%
Federal Agency CMO	\$1,835,280	1.6%
Federal Agency CMBS	\$1,852,834	1.6%
Supra-National	\$6,641,225	5.7%
U.S. Treasuries	\$41,986,795	35.9%
Municipal Debt	\$989,621	0.8%
Other Cash	\$6,561,419	5.6%
Total	\$117,030,238	100.0%



The above information includes all the College's cash and investments.

ACTION ITEMS

N. Purchasing Items over \$100,000

a. General Fund

No purchases for January 2022.

b. Other Special Funds

NOTE: Below purchases were previously approved by Chairperson Koetje and President Pink as there were no December or January regular board meeting.

- 1) *Request permission to issue purchase order to provide Sneden Hall passenger elevator modernization.*

Requestor: *Jim Vandokkumburg - Facilities*
Expenditure: *\$109,816.00 (2330-42)*
Disposition: *New Purchase*
Supplier: *Elevator Service******
Grand Rapids, MI
Source of Funds: *Plant Fund*
Bid: *Yes, RFP 1819-8137E.*

- 2) *Request permission to issue purchase order issued to provide furniture conducive to providing social distancing and easy cleaning to combat COVID transmission.*

Requestor: *Jim Vandokkumburg - Facilities*
Expenditure: *\$132,980.00 (2840-51)*
Disposition: *Replacement Purchase*
Supplier: *Trellis Partners*
Grand Rapids, MI
Source of Funds: *ARP/HEERF III (American Rescue Plan/Higher Education Emergency Relief Fund) Grant*
Bid: *No, OMNIA consortium purchase.*

- 3) *Request permission to issue purchase order to procure used invasive cardiovascular equipment for the upcoming Cardiovascular Technology program. The curriculum that GVSU designed for use with this equipment is included in the purchase price.*

Requestor: *Pam Miller - Operations*
Expenditure: *\$275,330.00 (2822-42)*
Disposition: *New Purchase*
Supplier: *Grand Valley State University*
Grand Rapids, MI
Source of Funds: *Plant Fund*
Bid: *No, single source purchase.*

- 4) *Request permission to issue blanket purchase order issued to provide multimedia equipment for Hy-Flex classrooms.*
- Requestor:** *Klaas Kwant – Media Technologies*
Expenditure: *\$374,135.76 (2821-51)*
Disposition: *New Purchase*
Supplier: *Conference Technologies*
Maryland Heights, MO
- Source of Funds:** *ARP/HEERF III (American Rescue Plan/Higher Education Emergency Relief Fund) Grant*
- Bid:** *Yes, RFP 2122-11057.*
- 5) *Request permission to issue blanket purchase order issued to provide multimedia equipment for Hy-Flex classrooms.*
- Requestor:** *Klaas Kwant – Media Technologies*
Expenditure: *\$104,070.00 (2821-51)*
Disposition: *New Purchase*
Supplier: *Thalner*
Ann Arbor, MI
- Source of Funds:** *ARP/HEERF III (American Rescue Plan/Higher Education Emergency Relief Fund) Grant*
- Bid:** *Yes, RFP 2122-1362.*
- 6) *Request permission to issue blanket purchase order for Chiller Replacement and New Natatorium Substation.*
- Requestor:** *Jim Van Dokkumbug - Facilities*
Expenditure: *\$290,418.00 (2330-42)*
Disposition: *New Purchase*
Supplier: *Circuit Electric*
Byron Center, MI
- Source of Funds:** *Plant Fund*
- Bid:** *Yes, RFP 1819-8137D.*
- 7) *Request permission to issue blanket purchase order to provide training (training maps, leadership curriculum, high performance, etc.) for LGChem employees.*
- Requestor:** *Julie Parks – Workforce Development*
Expenditure: *\$250,000.00 (2271-15)*
Disposition: *New Purchase*
Supplier: *SDI Consulting*
Grand Rapids, MI
- Source of Funds:** *Designated Fund*
- Bid:** *No, grantor directed purchase.*

8) Request permission to issue blanket purchase order to provide MMTC/SDI training for LGChem employees.

Requestor: Julie Parks – Workforce Development
Expenditure: \$250,000.00 (2218-51)
Disposition: New Purchase
Supplier: The Right Place
Grand Rapids, MI
Source of Funds: Michigan Jobs Training Grant

9) Request permission to issue purchase order to provide a roof coating for the Calkins Science Center, that is expected to extend the roof life by 20 years, with a 20 year warranty.

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$488,984.03 (2330-42)
Disposition: Construction Purchase
Supplier: Tremco/Weatherproofing Technologies
Beechwood, OH
Grand Rapids, MI
Source of Funds: Michigan Jobs Training Grant

ACCOUNTS:

11 – General Fund
14 – Auxiliary Fund
15 – Designated Fund
42 – Bonds, Plant Fund
51 – Grants
91 – Agency Funds

KEY:

* MBE
** WBE
*** M/WBE
****MLBE
- Non Responsive Bid
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

Vision: GRCC provides relevant educational opportunities that are responsive to the needs of the community and inspires students to meet economic, social and environmental challenges to become active participants in shaping the world of the future.

Mission: GRCC is an open access college that prepares individuals to attain their goals and contribute to the community.

Values:

Excellence – We commit to the highest standards in our learning and working environment.

Diversity – We create an inclusive, welcoming, and respectful environment that recognizes the value, diversity, and dignity of each person.

Responsiveness – We anticipate and address the needs of students, colleagues, and community.

Innovation – We seek creative solutions through collaboration, experimentation, and adaptation.

Accountability – We set benchmarks and outcomes to frame our decision-making, measure our performance, and evaluate our results.

Sustainability – We use resources in responsible ways to achieve balance among our social, economic, and environmental practices and policies.

Respect – We treat others with courtesy, consideration, and civility.

Integrity – We commit to GRCC values and take personal responsibility for our words and actions.

Strategic Goals:

Strategic Goal #1: Teaching and Learning– The College develops curriculum and curriculum delivery, and supports instruction that measurably improves student learning.

Strategic Goal #2: Completion and Transfer – The College sustains and continuously improves our focus on successful student goal achievement whether that be completion of a degree/ credential, transfer to another college, or personal interest/skill attainment

Strategic Goal #3: The College works to create and support equitable practices across the institution to remove barriers and ensure high comparable outcomes for all identifiable groups.

Strategic Goal #4: The College seeks to positively impact the community by educating and training students with relevant skills so that they are retained in the service region holding living-wage jobs, as well as through collaborations/ events with education and community partners.

Strategic Goal #5: The College effectively plans for and uses our resources to preserve and enhance the institution.

Equal Opportunity and Non-discrimination Statement

Grand Rapids Community College is an equal opportunity institution and does not discriminate on the basis of gender, race, color, national origin, religion, height, weight, age, marital status, disability, sexual orientation, status as a disabled veteran or Vietnam Era veteran, and/or any other legally protected class not heretofore mentioned, in any of its educational programs and activities, including admissions and employment.

The above measures, in conjunction with other related state laws and the College's policies and procedures, will assure all individuals opportunity for consideration or redress of complaints of illegal discrimination. Equal Employment Opportunity and Americans with Disabilities Act information may be obtained from the Director of Human Resources/Labor Relations & EEO, 404B CPP, 143 Bostwick Avenue NE, Grand Rapids, Michigan 49503-3295. Telephone (616) 234-3972.

GRC is a tobacco free campus.

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